



EHS Homework Policy

Name of Policy / Procedure	Homework Policy
Issue date	September 2022
Review date	September 2025
GB committee responsible for the policy / procedure	Curriculum
Staff member responsible for writing, reviewing and updating the policy / procedure	LE
Person responsible for monitoring implementation of the policy / procedure	AS
Workload impact assessment (see below)	High

Teacher Workload Impact Assessment

High impact: Policy implemented by teachers on a daily / weekly basis

Medium impact: Policy implemented by teachers on a monthly / termly basis

Low impact: Policy implemented by teachers on an annual basis

n/a Policy is not implemented by teachers.



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Introduction

Homework is set by subject teachers to:

- help students develop a positive approach to independent learning;
- strengthen and consolidate classwork;
- develop skills and understanding;
- extend study beyond the parameters of classwork;
- and to encourage students to organise their time and plan ahead.

Guidelines

Homework tasks should be related to the work going on in the classroom, for example:

- Reading and research
- Preparing presentations, e.g. written, graphic, verbal presentations
- Collecting and organising notes and information
- Writing notes and essays
- Discussing and answering questions
- Responding to a brief, task or situation
- Completing worksheets
- Learning factual information, vocabulary or notes

It is important that homework is interesting and relevant. A variety of tasks keeps students interested and develops a range of skills. Every subject is different and the homework tasks should reflect this. Open ended and/or differentiated tasks avoid inequalities and allow students to work to the best of their ability.

There should be a regular routine for setting, collecting and commenting on the students' work. At times, the nature of a subject may make it inappropriate to set homework tasks from time to time.

Organisation

All homework tasks are set via the 'Satchel One' platform. This supports all students, parents, teachers and leaders in ensuring that appropriate homework tasks are set and completed.

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We suggest that students spend the following time on their homework each week:

Lower School: between 20 and 30 minutes per subject. For practical subjects, this may

take the form of a project to be completed over a longer period of time.

Upper School: between 45 and one hour for each subject.

In order to support students with effectively managing deadlines, managing their work and planning ahead, it is important that teachers allow sufficient time between the setting of a task, and its submission. For example, it would not usually be appropriate to set a task to be completed for the next day.

Support with Homework

The Library is open at break and lunchtimes.

Further homework provision is outlined in the Elfed Extra programme.

Responsibilities

Student:

- accesses 'Satchel One' out of school;
- notes what tasks need to be completed and by when;
- completes the homework promptly and to the best of their ability and
- uses the 'Satchel One' platform to discuss homework opportunities with their parents/carers.

Subject Teacher:

- sets homework regularly in line with subject area and whole school policy;
- provides support for those who find accessing homework tasks difficult;
- includes homework in the lesson plan, with sufficient time for setting the task;
- makes sure that all students understand the homework and know the date for completion;
- encourages students to make good use of opportunities to complete work at home;
- passes any concerns to the Head of Subject or Learning Director;
- rewards students who complete homework tasks to a very high standard;
- and follows up students who do not complete promptly. This may be by contact with parents. In some subject areas, teachers work together to support students who do not complete their homework. This is good practice.

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Tutor:

- Passes any concerns to the Head of Year.

Head of Year/Learning Director

- monitor the use of the 'Satchel One' platform
- and follows up concerns with subject teachers, parents and carers, as appropriate.

Head of Subject / Learning Director

- provides leadership and advice through policies and Schemes of Work;
- outlines homework tasks on Schemes of Learning;
- and monitors subject teachers and students to check the consistency and quality of homework.

Parent / Carer:

- supports children by taking an interest in their homework and accessing their child's 'Satchel One' account;
- provides a suitable place and atmosphere for their child to work at home;
- and contacts the Head of Year/ Learning Director to discuss any problems or concerns.